

DIVISION 00 – INSTRUCTIONS TO BIDDERS

01 General

- .1 Name of Owner: Sayers Foods Limited, 132 Burleigh St PO Box 338, Apsley, ON K0L 1A0
- .2 Bidder: is defined as the company submitting a bid to the Owner in response to the Owners invitation to bid.
- .3 Name and location of the Work: Sayers Foods, 132 Burleigh St PO Box 338, Apsley, ON K0L 1A0.
- .4 Brief Description of the Work: construction of a new retail food store, including mechanical and electrical, civil and landscape work.

02 Prequalified Bidders

- .1 The following general contractors have been prequalified by the Owner as eligible Bidders to submit bids for the Work
 - a. BMI Construction
 - b. Gay Company Limited
 - c. Beacon Construction
 - d. Timberline
 - e. Mortlock Construction

03 The Bid Documents

- .1 The Bid Documents shall be defined as comprising the following documents:
 - a. Division 00 – Instructions to Bidders
 - b. Division 00 – Information available to Bidders
 - c. Division 00 –Tender Form
 - d. Addenda issued prior to Bid Closing Time
 - e. Agreement between Owner and Contractor in the form of Canadian standard construction agreement – CCDC 2 – 2008, including definitions and general conditions
 - f. Supplementary Conditions to Canadian standard construction document – CCDC 2 – 2008
 - g. Specifications as listed in the Project Manual for this project
 - h. Schedules as listed in the project manual and as listed in the list of drawings
 - i. Drawings as listed in the list of drawings given on the cover sheet of the drawing set.

04 The Contract Documents

- .1 The Contract Documents shall be defined as comprising the following documents:
 - a. Addenda

- b. Agreement between Owner and Contractor in the form of Canadian standard construction agreement – CCDC 2 – 2008, including definitions and general conditions
- c. Supplementary Conditions to Canadian standard construction document – CCDC 2 – 2008
- d. Specifications as listed in the Project Manual for this project
- e. Schedules as listed in the project manual and as listed in the list of drawings
- f. Drawings as listed in the list of drawings given on the cover sheet of the drawing set.

05 Location for Receiving Bids and Bid Closing Time

- .1 Location for receiving bids:
 - a. Bids shall be received by the Owner before the Bid Closing Time at the following location:
**149 Burleigh Street
PO Box 338
Apsley ON
K0L 1A0**
- .2 Bid Closing Time:
 - a. Before 2:00 pm local time, as determined by the clock located in the location for receiving bids on **Friday, September 24;**
 - b. Any bid received at 2:00 pm local time or after 2:00 pm local time will be declared a bid received after the Bid Closing Time

06 Private Bid Opening

- .1 The bid opening will be a private bid opening.

07 Bid Submission Requirements

- .1 Bids will be submitted in sealed envelopes clearly labelled as follows:
'Sayers Foods Retail Store'
- .2 Bids shall be submitted on the prescribed Stipulated Price Bid Form
- .3 Bids are to include Alternative Price Bid Form Supplement. This form will be provided to Bidders as part of a Tender Addendum.

08 Bonding Requirements

- .1 Each bidder will provide a bid bond in the amount of 10% of the bid price as noted on the Stipulated Price Bid Form.
- .2 Each bidder will provide an agreement to bond from a Surety indicating proof of ability to bond as noted on the Stipulated Price Bid Form.

09 Award of Contract:

- .1 The Owner reserves the right to reject any and all bids, including without limitation the lowest bid, and to award the Contract to whomever the

Owner is its sole and absolute discretion deems appropriate and in the best interests of the Owner notwithstanding any custom of the trade to the contrary.

10 Examination of the Bid Documents and the Place of Work

- .1 Bidders shall thoroughly examine the Bid Documents.
- .2 Bidders are to carefully examine the Place of the Work for the existing conditions, matters and limitation relating to the scope of work such as but not exclusively: access and egress to and from the Place of the Work, adjacent building, obstructions, services, actual and proposed grade (levels), soil conditions, landscaping, parking areas, services, and rights and interests of other parties affecting the deployment of the Place of the Work and the work to be done thereon.
- .3 Bidders shall be responsible to ensure that the Subcontractors shall also conduct a thorough examination and have full knowledge of condition at the Place of the Work affecting their work.
- .4 No payment for extra work will be entertained nor allowed during the execution of the Work for conditions at the Place of the Work and construction techniques, methods, material an other facets of the construction related to the scope of work that were known, knowable, or reasonably inferable from a thorough examination of the Bid Documents, the Place of the Work or any combination of aforementioned prior to the Bid Closing Time.

DIVISION 00 - INFORMATION AVAILABLE TO BIDDERS

01 Information Available for Review – the following documents have been made available by the Owner for Review

- .1 Geotechnical Investigation Report, Redstone Project No. 21R110, New Sayers Food Store, by Redstone Engineering dated June 18 2021.
- .2 Plan of Survey of Lot 2 registered Plan No. 27 Geographic Township of North Kawartha, County of Peterborough, Proj # 8013, by JBF Surveyors dated April 21, 2021.

END OF SECTION